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# 10 Reports You Wish You Knew Yesterday— QuickBooks Seminar

QuickBooks Reports Technical Manual

**Presented by Jeanie Ebury, Certified ProAdvisor**



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## P&L Previous Year Comparison Report

**Summary:** This report summarizes your income and expenses for both this selected period and this same period last year.

**How to Run It:** Go to the Reports menu, click Company & Financial, and then click Profit & Loss Prev Year Comparison.

**How Often to Run It:** Monthly, after all transactions are recorded for that month

**Who Benefits From It:** Owners and upper management

**Why You Need It:** This report will tell you how successful you are at your day-to-day core business and how financially efficient you are. By comparing your results to last year you can provide quick insight into whether your revenue is growing or contracting as well as how fast expenses are rising.

The intermediate lines in the report show subtotals for each income or expense account in your chart of accounts. The last line shows your net income (or loss) for this period and the same period last year.

## Balance Sheet Previous Year Comparison

**Summary:** This report compares the worth of your business as of a specific date to the same date last year. The report calculates how much your business is worth (your business's equity) by subtracting all the money your company owes (liabilities) from everything it owns (assets). The total for equity includes your company's net income for the fiscal year to date.

**How to Run It:** Go to the Reports menu, click Company & Financial, and then click Balance Sheet Prev Year Comparison.

**How Often to Run It:** Monthly, after all transactions are recorded for that month

**Who Benefits From It:** Owners and upper management

**Why You Need It:** The Balance Sheet will show you the true value of your business at any point in time. And as with your P&L Statement, it's important to compare where certain balances stand now versus last year:

- Cash
- Accounts Receivable
- Accounts Payable
- Other Liabilities, such as lines of credit or short term loans

The change and % change columns provide the comparison to one year ago. They show how much the balance of each balance sheet account has changed since a year ago.



# Statement of Cash Flows

**Summary:** This report shows you exactly what caused your bank balance to increase or decrease during a given report period. It shows the amount of cash earned from profit, where you received additional cash, and where your cash was spent.

This report breaks down your cash activities by:

- Operating Activities
- Investing Activities
- Financing Activities

**How to Run It:** Go to the Reports menu, click Company & Financial, and then click Statement of Cash Flows.

**Who Benefits From It:** Owners and upper management

**How Often to Run It:** Monthly, after all transactions are recorded for that month

**Why You Need It:** This report shows you how your net income from the profit and loss statement differs from what you have in your checking account and why. The amounts on the cash flow are derived from changes to your Balance Sheet accounts. This report answers the question: *Why does my profit and loss statement say I am earning a profit but I don't have any money in the bank?*

The following items are considered operating activities:

- Cash receipts from:
  - The sale of goods and services
  - Short-term and long-term notes receivable in connection with sales of goods and services
  - Interest and dividends
- Cash payments for:
  - Inventory
  - Wages
  - General and administrative expenses

The following items are considered investing activities:

- Cash receipts from:
  - Sale of property and equipment
  - Collections on loans
  - Sale of securities
- Cash payments for:
  - Purchase of property and equipment
  - Loans to others

- Purchase of securities

The following items are considered financing activities:

- Cash receipts from:
  - Short-term and long-term borrowing
  - Owner contributions or Issuance of stock
- Cash payments for:
  - Owner draws and dividends
  - Repayments of short-term and long-term obligations

## Collections Report

**Summary:** This report provides customer contact names and phone numbers and shows all overdue invoices and statement charges by customer or job.

**How to Run It:** Go to the Reports menu, click Customers & Receivables, and then click Collections Report.

**How Often to Run It:** Monthly, so that you can keep on top of collections calls

**Who Benefits From It:** Controllers and bookkeepers as well as owners and upper management

**Why You Need It:** Tricky economic times mean it is more important than ever to keep track of your collections. You can use this report to quickly make phone calls to customers with open balances or e-mail copies of overdue invoices to your customers.

To email an invoice, double-click on a transaction within the Collections report to view the invoice, and then click the Send button at the top of the invoice form to display the Send Invoice form. You can modify the wording shown to be more direct, such as a subject line of "Overdue Invoice" or perhaps e-mail text along the lines of "I've attached a copy of your overdue invoice. If there's a problem with our products or services, please let me know immediately, otherwise I trust that you'll remit payment promptly." To change the default e-mail text, choose Edit, Preferences, and then choose Send Forms. Select Invoice from the Change Default For list, make your changes, and then click OK.

## A/P Aging Summary

**Summary:** This report summarizes the status of unpaid bills in accounts payable, showing what you owe, who you owe it to, and how much is overdue.

For each vendor to whom your company owes money, the report shows how much your company owes for the current and previous billing periods, and it shows the total amount. The report also shows the total amount owed to all vendors.

**How to Run It:** Go to the Reports menu, click Vendors & Payables, and then click A/P Aging Summary.

**How Often to Run It:** Weekly, or at the beginning of each A/P cycle

**Who Benefits From It:** Controllers and bookkeepers as well as owners and upper management

**Why You Need It:** Although it's key to make sure that your customers are paying in a timely fashion, it's just as important to pay your vendors, too. Unpaid bills can result in phone calls, e-mails, and other unnecessary interruptions.

## Trial Balance

**Summary:** This report shows you all account balances in a concise format.

**How to Run It:** Go to the Reports menu, click Accountant & Taxes, and then click Trial Balance.

**How Often to Run It:** As often as would be convenient to see your balances in this format

**Who Benefits From It:** Controllers and bookkeepers

**Why You Need It:** It is a quick and easy way to see account balances and quickly research anything that looks out of order.

It's one of the few reports in QuickBooks that uses the terms Debit and Credit. If anything looks out of order, simply double-click on the amount to view the underlying detail.



# Voided/Deleted Transactions Summary

**Summary:** This report shows you any transactions that have been voided or deleted from QuickBooks.

**How to Run It:** Go to the Reports menu, click Accountant & Taxes, and then click Voided/Deleted Transaction Summary.

**How Often to Run It:** Bi-monthly to check for unknown voided and deleted transactions

**Who Benefits From It:** Controllers, owners or upper management – anyone who needs to review someone else's work in QuickBooks

**Why You Need It:** It's no surprise that small businesses are much more prone to fraud than large businesses. Small business employees usually wear multiple hats, so it's often impossible to separate financial duties (bigger businesses can do this with ease). Fraud usually rears its ugly head in a small business through altered or "vanishing" transactions.

With this report, you will be able to quickly identify any transactions that have been voided or deleted from QuickBooks. Granted, this is not an end-all solution, but it is a helpful management tool. Plus, if a transaction ends up "vanishing" from QuickBooks, you can use this report to see who deleted it!

For more detailed information on voided or deleted transactions, run the Voided and Deleted Transactions Detail report.

You can also see voided transactions in a custom detail report or through the find feature.

## To find and view voided transactions using a Custom Transaction Detail report

1. Go to the Reports menu and click Custom Transaction Detail Report.
2. On the Display tab, click one of the predefined date ranges, or enter another date range using the From and To fields (the default value is This Month-to-date).
3. Click the Filters tab.
4. Select Voided from the Filter scroll box and select Yes.
5. To include non-posting transactions (transactions that do not affect income, expense or balance sheet accounts such as sales orders or pending invoices) in this report, select Posting Status from the Filter scroll box.
6. Select either Posting or Non-Posting (the default value is Posting).
7. Click OK to view the report.

## To find and view voided transactions using Advanced Find

1. Go to the Edit menu and click Find.



2. Click the Advanced tab.
3. Select Entered/Modified from the Filter scroll box.
4. Click the Entered/Modified drop-down list and choose one of the predefined date ranges, or enter another date range using the From and To fields (the default value is All).
5. Select Voided from the Filter scroll box and select Yes.
6. To see only posting transactions, select Posting Status from the Filter scroll box and select Posting (the default value is Either).
7. Click OK to view the report.

# Audit Trail

**Summary:** This report shows every accounting transaction and any additions, deletions, or modifications that affect that transaction.

**How to Run It:** Go to the Reports menu, click Accountant & Taxes, and then click Audit Trail.

**How Often to Run It:** Bi-monthly to check for unknown transaction changes

**Who Benefits From It:** Controllers, owners or upper management – anyone who needs to review someone else's work in QuickBooks

**Why You Need It:** This report provides another useful tool when you discover something is not right either by viewing a transaction or a report. You can run this report for a specific filter and see what is going on.

The audit trail was an optional feature in earlier versions of QuickBooks, but is permanently enabled in recent versions of QuickBooks. This provides a complete record of every entry made in QuickBooks. The downside is that you can end up with a massive report - don't worry. It's easy to filter this report and narrow your search. Once the report appears, click the Modify button, and then click on the Filters tab. You can filter by date range, amount, or dozens more fields.

Warning: the audit feature cannot be turned off, however, if you use the condense data feature, the process will remove all deleted transactions from the audit trail report.

## *What Changes are Tracked?*

To make this report easier to use and understand, QuickBooks does not track changes to transactions that do not impact their accounting integrity in the audit trail. Changing the following information about a transaction will cause it to be included in this report:

- Transaction Date
- Document Number
- Payment Terms
- Sales Rep
- Shipping Date
- Modifying User
- Account
- Class
- Associated name
- Amount
- Quantity
- Unit Price

- Item
- Payment Method
- Due Date
- Whether the line item represents a discount or not
- Reconciliation status
- Posting status
- Billed Date
- Transaction Type

*What information about each transaction is included in the report?*

Any information about the transaction that has been changed is highlighted in ***Bold Italic type*** in the report. If there are multiple versions of a transaction, the earliest version will have no highlighting, but subsequent versions will highlight each value that differs from the previous version's value in that field by displaying the value in bold italics. If a line item was added to the transaction, that entire line of the report will be highlighted.

Each transaction is identified by a bold heading (for example, **Check 101**). The transaction heading information always appears in the following order:

1. The type of transaction (deposit, check, bill payment, etc.)
2. The document number (if applicable).

**Note:** The Num column displays the user-specified transaction number for each modified or deleted transaction. This field will be blank if a transaction is ready for printing and has not yet been assigned a transaction number.

The State column identifies whether you are looking at the most recent version of a transaction (the Latest) or an earlier version of the same transaction (a Prior). Transactions may have multiple Prior entries listed, but only one Latest.

This status (Latest or Prior) is automatically assigned by QuickBooks as transactions are added, deleted, or modified. To view the most current version of the transaction, double-click any field in the Latest entry in the report.

*How is this report sorted?*

By default, the Audit Trail report is sorted by the user who created or last modified the transaction, the transaction type, and the date the transaction was created or last modified.

*What happens when a new transaction is added?*

When a transaction is added, one entry is listed directly under the transaction heading in the Audit Trail report.



For example: if you write a check on 12/01/11, the transaction heading entry in the Audit Trail report will look something like this:

Num	Entered/Last Modified	Last modified by	State
Check 684			
684	12/01/11 08:39:10	Admin	Latest...

*What happens when an existing transaction is changed?*

When a transaction is modified or deleted, the change displays directly under the transaction heading. If a transaction is modified more than once, a Prior entry for each change displays under the same transaction heading.

Although the report is sorted within the heading group by the date the original transaction was created, multiple changes to the same transaction are sorted by date of occurrence.

For example: a bill payment entered on 12/01/11, modified on 12/10/11 and then again on 12/15/11, will look something like this:

Num	Entered/Last Modified	Last modified by	State
Bill Pmt-Check 342			
<b>342</b>	12/15/11 10:12:05	Admin	Latest...
343	12/10/11 10:15:42	User2	Prior...
343	12/01/11 09:38:19	Admin	Prior...

*Setting a closing date password.*

In order to prevent transactions from prior periods being edited, you can set a closing date password in QuickBooks. The Closing Date marks when your company's books have been closed. You set a closing date password to protect your records against changes that would alter balances for closed accounting periods. These changes include editing or deleting transactions entered on or before the closing date, and entering new transactions dated on or before the closing date.

You can set or change the password at any time. Also, if you lost or forgot the closing date password, then you can remove the password. But, to perform these functions, you must be logged into the QuickBooks Company File as the **ADMIN** user.

Detailed instructions on Setting the Password.

1. From the **Edit** menu, select **Preferences**.
2. Click Accounting and then the **Company Preferences** tab.
3. In the Closing Date section, click the **Set Date/Password** button.

4. In the Date section, select the date through which you want your books to be closed.
5. (Optional, but recommended) Enter a password in both the Password and Confirm Password fields to limit access to the closed accounting period. (If you forgot the closing date password, just remove it from this step in the password screen and the confirm password screen, but this only works if you are logged in as admin).
6. Click **OK**.

## Previous Reconciliation

**Summary:** This report shows the detail of how a particular account reconciled as of the report date.

**How to Run It:** Go to the Reports menu, click Banking, and then click Previous Reconciliation.

**How Often to Run It:** After each time you reconcile an account

**Who Benefits From It:** Controllers and bookkeepers

**Why You Need It:** It's a good practice to always print at least the summary report once you've reconciled a bank or credit card account. Someone else could edit a reconciled transaction, which could cause the reconciliation to be out of balance. A printed copy of the report will show that the account reconciled as of the report date, although you will still have to untangle the edited transaction.

QuickBooks Premier or Enterprise Solutions edition let you view reconciliation reports for **any** previous reconciliation period. However, QuickBooks Pro edition lets you view only how you reconciled an account for the most recent reconciliation period. In all versions, when you run a reconciliation report you have the following options:

There are two different types of reconciliation reports that can be run:

1. **Summary:** to summarize the account activity for the reconciliation period.
2. **Detail:** to list all the transactions cleared in the reconciliation period.

There are also two different types of transactions to include in the report:

1. **Transactions cleared at the time of reconciliation.** This report is a snapshot of the previous reconciliation, and shows you what was reconciled. This report opens as a PDF file.
2. **Transactions cleared plus any changes made to those transactions.** This report shows the current state of each transaction cleared in the previous reconciliation for an account. Transactions that have been deleted or assigned to another account will no longer show. This report opens as a QuickBooks report.

If you notice any errors in the previous reconciliation, you can undo the reconciliation to fix the problem(s).



## Transaction History

**Summary:** This report shows the entire history for a given transaction breaking them down into debits and credits of the affected accounts.

**How to Run It:** While already in a transaction go to the Reports menu, click Transaction History.

**How Often to Run It:** As needed to see transaction detail in this manner

**Who Benefits From It:** Anyone reviewing transactions in QuickBooks

**Why You Need It:** This report is extremely useful for documenting what happened in a specific transaction or understanding what accounts were affected.

Think of this as a “report within a report”, as you can only run it in certain circumstances. To view this report you must already have a transaction open on the screen or single-click on a transaction within a report.

# Larry's Landscaping & Garden Supply

## Profit & Loss Prev Year Comparison

November 2016

Accrual Basis

	Nov 16	Nov 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
Landscaping Services	21,480.76	12,730.00	8,750.76	68.7%
Markup Income	610.00	0.00	610.00	100.0%
Retail Sales	101.22	0.00	101.22	100.0%
Service	2,450.00	0.00	2,450.00	100.0%
Total Income	24,641.98	12,730.00	11,911.98	93.6%
Cost of Goods Sold				
Cost of Goods Sold	1,539.27	0.00	1,539.27	100.0%
Total COGS	1,539.27	0.00	1,539.27	100.0%
Gross Profit	23,102.71	12,730.00	10,372.71	81.5%
Expense				
Payroll Expenses	11,211.27	10,345.15	866.12	8.4%
Automobile	177.25	97.48	79.77	81.8%
Bank Service Charges	33.00	25.50	7.50	29.4%
Delivery Fee	25.00	0.00	25.00	100.0%
Insurance	645.00	635.00	10.00	1.6%
Interest Expense	203.06	127.16	75.90	59.7%
Job Expenses	400.00	412.00	-12.00	-2.9%
Mileage Reimbursement	0.00	0.00	0.00	0.0%
Professional Fees	375.00	0.00	375.00	100.0%
Rent	800.00	800.00	0.00	0.0%
Repairs	45.00	567.00	-522.00	-92.1%
Tools and Misc. Equipment	716.05	475.25	240.80	50.7%
Uncategorized Expenses	0.00	0.00	0.00	0.0%
Utilities	234.46	207.02	27.44	13.3%
Total Expense	14,865.09	13,691.56	1,173.53	8.6%
Net Ordinary Income	8,237.62	-961.56	9,199.18	956.7%
Other Income/Expense				
Other Income				
Misc Income	720.00	0.00	720.00	100.0%
Interest Income	15.00	0.00	15.00	100.0%
Total Other Income	735.00	0.00	735.00	100.0%
Net Other Income	735.00	0.00	735.00	100.0%
Net Income	<u>8,972.62</u>	<u>-961.56</u>	<u>9,934.18</u>	<u>1,033.1%</u>

# Larry's Landscaping & Garden Supply

## Balance Sheet Prev Year Comparison

As of November 30, 2016

Accrual Basis

	Nov 30, 16	Nov 30, 15	\$ Change	% Change
<b>ASSETS</b>				
Current Assets				
Checking/Savings				
Checking	97,207.02	185,972.28	-88,765.26	-47.7%
Cash Expenditures	225.23	0.00	225.23	100.0%
Savings	8,487.50	20,485.00	-11,997.50	-58.6%
Total Checking/Savings	105,919.75	206,457.28	-100,537.53	-48.7%
Accounts Receivable				
Accounts Receivable	27,566.97	13,210.00	14,356.97	108.7%
Total Accounts Receivable	27,566.97	13,210.00	14,356.97	108.7%
Other Current Assets				
Prepaid Insurance	500.00	0.00	500.00	100.0%
Employee advances	100.00	0.00	100.00	100.0%
Inventory Asset	8,348.34	3,203.70	5,144.64	160.6%
Undeposited Funds	12,690.03	0.00	12,690.03	100.0%
Total Other Current Assets	21,638.37	3,203.70	18,434.67	575.4%
Total Current Assets	155,125.09	222,870.98	-67,745.89	-30.4%
Fixed Assets				
Truck	12,025.00	12,600.00	-575.00	-4.6%
Total Fixed Assets	12,025.00	12,600.00	-575.00	-4.6%
<b>TOTAL ASSETS</b>	<b>167,150.09</b>	<b>235,470.98</b>	<b>-68,320.89</b>	<b>-29.0%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	9,882.88	3,240.72	6,642.16	205.0%
Total Accounts Payable	9,882.88	3,240.72	6,642.16	205.0%
Credit Cards				
CalOil Card	1,353.99	295.24	1,058.75	358.6%
QuickBooks Credit Card	70.00	0.00	70.00	100.0%
Total Credit Cards	1,423.99	295.24	1,128.75	382.3%
Other Current Liabilities				
Payroll Liabilities	4,130.29	0.00	4,130.29	100.0%
Payments on Account	-1,520.00	0.00	-1,520.00	-100.0%
Sales Tax Payable	2,018.09	34.12	1,983.97	5,814.7%
Total Other Current Liabilities	4,628.38	34.12	4,594.26	13,465.0%
Total Current Liabilities	15,935.25	3,570.08	12,365.17	346.4%
Long Term Liabilities				
Bank of Anycity Loan	19,932.65	0.00	19,932.65	100.0%
Equipment Loan	3,911.32	0.00	3,911.32	100.0%
Bank Loan	6,013.06	13,299.65	-7,286.59	-54.8%
Total Long Term Liabilities	29,857.03	13,299.65	16,557.38	124.5%
Total Liabilities	45,792.28	16,869.73	28,922.55	171.5%
Equity				
Opening Bal Equity	151,970.07	219,570.70	-67,600.63	-30.8%
Owner's Equity	-5,000.00	0.00	-5,000.00	-100.0%
Retained Earnings	-41,843.14	-313.26	-41,529.88	-13,257.3%
Net Income	16,230.88	-656.19	16,887.07	2,573.5%
Total Equity	121,357.81	218,601.25	-97,243.44	-44.5%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>167,150.09</b>	<b>235,470.98</b>	<b>-68,320.89</b>	<b>-29.0%</b>

# Larry's Landscaping & Garden Supply

## Statement of Cash Flows

October 1 through December 15, 2016

	<u>Oct 1 - Dec 15, 16</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	17,629.83
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	-35,302.08
Prepaid Insurance	200.00
Employee advances	-100.00
Inventory Asset	-255.16
Accounts Payable	395.63
CalOil Card	48.50
QuickBooks Credit Card:QBCC Field Office	45.00
QuickBooks Credit Card:QBCC Home Office	2,280.85
Payroll Liabilities	1,347.73
Sales Tax Payable	1,003.04
Net cash provided by Operating Activities	<u>-12,706.66</u>
<b>INVESTING ACTIVITIES</b>	
Furniture	-2,255.85
Net cash provided by Investing Activities	<u>-2,255.85</u>
<b>FINANCING ACTIVITIES</b>	
Bank of Anycity Loan	-868.42
Equipment Loan	-431.79
Bank Loan	-1,270.50
Owner's Equity:Owner's Draw	-5,000.00
Net cash provided by Financing Activities	<u>-7,570.71</u>
Net cash increase for period	-22,533.22
Cash at beginning of period	<u>125,733.13</u>
Cash at end of period	<u><u>103,199.91</u></u>

**Larry's Landscaping & Garden Supply**  
**Collections Report**  
As of December 15, 2016

Type	Date	Num	P. O. #	Terms	Due Date	Class	Aging	Open Balance
<b>Julie's Doll House</b>								
Julie Bradley								
909 555 9389								
Invoice	11/18/2016	140			11/18/2016		27	40.00
Total Julie's Doll House								40.00
<b>Rummens, Susie</b>								
2877 S Rosebush								
Susie Rummens								
415-55-54155								
Invoice	10/12/2016	128		Net 15	10/27/2016	Landsca...	49	1,438.56
Total 2877 S Rosebush								1,438.56
Total Rummens, Susie								1,438.56
<b>TOTAL</b>								<b>1,478.56</b>

# Larry's Landscaping & Garden Supply

## A/P Aging Summary

As of December 15, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Bayshore Water	57.38	0.00	0.00	0.00	0.00	57.38
Cal Gas & Electric	137.50	0.00	0.00	0.00	0.00	137.50
Cal Telephone	111.56	0.00	0.00	0.00	0.00	111.56
Conner Garden Supplies	0.00	0.00	0.00	127.20	0.00	127.20
Nolan Hardware and Supplies	610.00	336.00	0.00	0.00	0.00	946.00
Robert Carr Masonry	196.25	0.00	0.00	0.00	0.00	196.25
Townley Insurance Agency	0.00	0.00	0.00	0.00	427.62	427.62
<b>TOTAL</b>	<b>1,112.69</b>	<b>336.00</b>	<b>0.00</b>	<b>127.20</b>	<b>427.62</b>	<b>2,003.51</b>



# Larry's Landscaping & Garden Supply

## Trial Balance

As of November 30, 2016

Accrual Basis

	Nov 30, 16	
	Debit	Credit
Checking	110,379.86	
Cash Expenditures	225.23	
Savings	8,487.50	
Accounts Receivable	26,128.41	
Prepaid Insurance	500.00	
Employee advances	100.00	
Inventory Asset	8,378.54	
Undeposited Funds	690.03	
Truck:Accumulated Depreciation		1,725.00
Truck:Original Purchase	13,750.00	
Accounts Payable		9,758.94
CalOil Card		1,353.99
QuickBooks Credit Card:QBCC Field Office		45.00
QuickBooks Credit Card:QBCC Home Office		25.00
Payroll Liabilities		4,130.29
Payments on Account	1,520.00	
Sales Tax Payable		2,000.78
Bank of Anycity Loan		19,932.65
Equipment Loan		3,911.32
Bank Loan		6,013.06
Opening Bal Equity		151,970.07
Owner's Equity:Owner's Draw	5,000.00	
Retained Earnings	40,118.74	
Landscaping Services:Design Services		9,650.00
Landscaping Services:Job Materials:Misc Materials		12.30
Landscaping Services:Job Materials:Fountains & Garden Lig...		4,841.45
Landscaping Services:Job Materials:Plants and Sod		3,434.25
Landscaping Services:Job Materials:Sprinklers & Drip systems		2,345.96
Landscaping Services:Labor:Installation		17,306.00
Landscaping Services:Labor:Maintenance & Repairs		3,279.00
Markup Income		695.00
Retail Sales		293.66
Service		5,140.00
Cost of Goods Sold	2,442.79	
Payroll Expenses	22,394.68	
Automobile:Insurance	427.62	
Automobile:Fuel	55.93	
Automobile:Maintenance & Repairs	204.50	
Bank Service Charges	73.50	
Delivery Fee	40.00	
Insurance	200.00	
Insurance:Disability	100.00	
Insurance:Liability	570.00	
Insurance:Worker's Comp	420.00	
Interest Expense	415.79	
Job Expenses:Job Materials:Decks & Patio	300.00	
Job Expenses:Job Materials:Fountains & Garden Lighting	1,150.00	
Job Expenses:Job Materials:Plants & Sod	1,022.25	
Job Expenses:Permits	0.00	
Job Expenses:Subcontractors	375.00	
Mileage Reimbursement	0.00	
Professional Fees:Legal	375.00	
Rent	1,600.00	
Repairs:Equipment Repairs	45.00	
Tools and Misc. Equipment	735.00	
Uncategorized Expenses	0.00	
Utilities:Gas and Electric	286.92	
Utilities:Telephone	104.96	
Utilities:Water	57.90	
Misc Income		762.50
Interest Income		48.93
<b>TOTAL</b>	<b>248,675.15</b>	<b>248,675.15</b>

# Larry's Landscaping & Garden Supply

## Voided/Deleted Transactions Summary

Entered/Last Modified December 15, 2016

Num	Action	Entered/Last Modified by Admin	Date	Name	Memo	Account	Split	Amount
<b>Transactions entered or modified by Admin</b>								
<b>Bill Pmt -Check 1023</b>								
1023	Deleted Transaction	12/15/2016 15:50:30	2/7/2016	Cal Telephone	415-555-987...	Checking	Accounts Pay...	0.00
1023	Changed Transaction	12/15/2015 06:30:52	2/7/2015	Cal Telephone	415-555-987...	Checking	Accounts Pay...	-66.56
1023	Changed Transaction	12/15/2014 04:00:10	2/7/2014	Cal Telephone	415-555-987...	Checking	Accounts Pay...	-66.56
1023	Changed Transaction	12/14/2013 21:12:25	2/7/2012	Cal Telephone	415-555-987...	Checking	Accounts Pay...	-66.56
1023	Changed Transaction	12/15/2012 10:46:47	2/7/2013	Cal Telephone	415-555-987...	Checking	Accounts Pay...	-66.56
<b>Bill Pmt -Check 1057</b>								
1057	Deleted Transaction	12/15/2016 15:45:23	8/15/2016	Bayshore Water	370C-993366...	Checking	Accounts Pay...	0.00
1057	Changed Transaction	12/15/2015 06:30:58	8/15/2015	Bayshore Water	370C-993366...	Checking	Accounts Pay...	-57.38
1057	Changed Transaction	12/15/2014 04:00:17	8/15/2014	Bayshore Water	370C-993366...	Checking	Accounts Pay...	-57.38
1057	Changed Transaction	12/14/2013 21:12:34	8/15/2012	Bayshore Water	370C-993366...	Checking	Accounts Pay...	-57.38
1057	Changed Transaction	12/15/2012 10:47:06	8/15/2013	Bayshore Water	370C-993366...	Checking	Accounts Pay...	-57.38
<b>Payment</b>								
1057	Deleted Transaction	12/15/2016 15:49:51	12/11/2016	Hughes, David		Undeposited Funds	Accounts Rec...	0.00
	Changed Transaction	12/15/2015 06:31:51	12/11/2015	Hughes, David		Undeposited Funds	Accounts Rec...	1,200.00
	Changed Transaction	12/15/2014 04:01:07	12/11/2014	Hughes, David		Undeposited Funds	Accounts Rec...	1,200.00
	Changed Transaction	12/14/2013 21:13:37	12/11/2012	Hughes, David		Undeposited Funds	Accounts Rec...	1,200.00
	Changed Transaction	12/15/2012 10:49:43	12/11/2013	Hughes, David		Undeposited Funds	Accounts Rec...	1,200.00

# Larry's Landscaping & Garden Supply

## Audit Trail

Entered/Last Modified December 15, 2016

Num	Entered/Last Modified	Last modified by	State	Date	Name	Memo	Account	Split	Debit	Credit
<b>Transactions entered or modified by Admin</b>										
<b>Bill 16</b>										
16	12/15/2016 15:55:59	Admin	Latest	12/16/2016	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
16	12/15/2015 06:30:45	Admin	Prior	12/16/2016	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
16	12/15/2014 04:00:02	Admin	Prior	12/16/2015	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
16	12/14/2013 21:12:16	Admin	Prior	12/16/2014	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
16	12/15/2012 10:46:24	Admin	Prior	12/16/2012	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
16	12/15/2012 10:37:11	Admin	Prior	12/16/2013	Great Statewide Bank Great Statewide Bank Great Statewide Bank		Accounts Payable Bank Loan Interest Expense	-SPLIT- Accounts Payable Accounts Payable	644.00 55.12	699.12
<b>Bill Pmt -Check 1023</b>										
1023	12/15/2016 15:50:30	Admin	Deleted						0.00	
1023	12/15/2015 06:30:52	Admin	Prior	2/7/2016	Cal Telephone Cal Telephone	415-555-9876-8053	Checking Accounts Payable	Accounts Payable Checking	66.56	66.56
1023	12/15/2014 04:00:10	Admin	Prior	2/7/2015	Cal Telephone Cal Telephone	415-555-9876-8053	Checking Accounts Payable	Accounts Payable Checking	66.56	66.56
1023	12/14/2013 21:12:25	Admin	Prior	2/7/2014	Cal Telephone Cal Telephone	415-555-9876-8053	Checking Accounts Payable	Accounts Payable Checking	66.56	66.56
1023	12/15/2012 10:46:47	Admin	Prior	2/7/2012	Cal Telephone Cal Telephone	415-555-9876-8053	Checking Accounts Payable	Accounts Payable Checking	66.56	66.56
1023	12/15/2012 10:37:18	Admin	Prior	2/7/2013	Cal Telephone Cal Telephone	415-555-9876-8053	Checking Accounts Payable	Accounts Payable Checking	66.56	66.56
<b>Bill Pmt -Check 1057</b>										
1057	12/15/2016 15:45:23	Admin	Deleted						0.00	
1057	12/15/2015 06:30:58	Admin	Prior	8/15/2016	Bayshore Water Bayshore Water	370C-99336622	Checking Accounts Payable	Accounts Payable Checking	57.38	57.38
1057	12/15/2014 04:00:17	Admin	Prior	8/15/2015	Bayshore Water Bayshore Water	370C-99336622	Checking Accounts Payable	Accounts Payable Checking	57.38	57.38
1057	12/14/2013 21:12:34	Admin	Prior	8/15/2014	Bayshore Water Bayshore Water	370C-99336622	Checking Accounts Payable	Accounts Payable Checking	57.38	57.38
1057	12/15/2012 10:47:06	Admin	Prior	8/15/2012	Bayshore Water Bayshore Water	370C-99336622	Checking Accounts Payable	Accounts Payable Checking	57.38	57.38



# Larry's Landscaping & Garden Supply

## Audit Trail

Entered/Last Modified December 15, 2016

Nm	Entered/Last Modified	Last modified by	State	Date	Name	Memo	Account	Split	Debit	Credit
1057	12/15/2012 10:37:23	Admin	Prior	8/15/2013	Bayshore Water Bayshore Water	370C-99336622	Checking Accounts Payable	Accounts Payable Checking	57.38	57.38
1125	Check 1125 12/15/2016 15:57:42	Admin	Latest	12/5/2016	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking <b>Insurance</b> Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
1125	12/15/2015 06:30:18	Admin	Prior	12/5/2016	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking Insurance:Worker's ... Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
1125	12/15/2014 03:59:35	Admin	Prior	12/5/2015	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking Insurance:Worker's ... Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
1125	12/14/2013 21:11:54	Admin	Prior	12/5/2014	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking Insurance:Worker's ... Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
1125	12/15/2012 10:43:51	Admin	Prior	12/5/2012	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking Insurance:Worker's ... Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
1125	12/15/2012 10:36:48	Admin	Prior	12/5/2013	Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age... Mark Townley Insurance Age...		Checking Insurance:Worker's ... Insurance:Disability Insurance:Liability	-SPLIT- Checking Checking Checking	210.00 50.00 285.00	545.00
Ck 10...	General Journal Ck 1057 12/15/2016 15:48:52	Admin	Latest	8/15/2016	Bayshore Water Bayshore Water	Voided check in prior period	Utilities:Water Checking	Checking Utilities:Water	57.38	57.38
131	Invoice 131 12/15/2016 15:54:48	Admin	Latest	12/15/2016	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	223.00 0.00	67.00 <b>156.00</b>
131	12/15/2015 06:31:44	Admin	Prior	12/15/2016	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	123.00 0.00	67.00 56.00
131	12/15/2014 04:01:00	Admin	Prior	12/15/2015	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	123.00 0.00	67.00 56.00

# Larry's Landscaping & Garden Supply

## Audit Trail

Entered/Last Modified December 15, 2016

Num	Entered/Last Modified	Last modified by	State	Date	Name	Memo	Account	Split	Debit	Credit
131	12/14/2013 21:13:29	Admin	Prior	12/15/2014	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	123.00	67.00 56.00
131	12/15/2012 10:49:22	Admin	Prior	12/15/2012	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	123.00	67.00 56.00
131	12/15/2012 10:37:57	Admin	Prior	12/15/2013	Ecker Design Ecker Design Ecker Design State Board of Equalization	Weekly gardening services Pest control services Sales Tax - San Domingo County...	Accounts Receivable Landscaping Service... Landscaping Service... Sales Tax Payable	-SPLIT- Accounts Receivable Accounts Receivable Accounts Receivable	123.00	67.00 56.00

**Larry's Landscaping & Garden Supply**  
**Reconciliation Summary**  
Checking, Period Ending 02/15/2016

	<b>Feb 15, 16</b>
Beginning Balance	238,749.23
Cleared Transactions	
Checks and Payments - 13 items	-14,332.86
Deposits and Credits - 1 item	85.66
Total Cleared Transactions	-14,247.20
Cleared Balance	<b>224,502.03</b>
Uncleared Transactions	
Checks and Payments - 1 item	-1,200.17
Total Uncleared Transactions	-1,200.17
Register Balance as of 02/15/2016	<b>223,301.86</b>
New Transactions	
Checks and Payments - 125 items	-143,998.02
Deposits and Credits - 14 items	20,007.74
Total New Transactions	-123,990.28
Ending Balance	<b>99,311.58</b>



**Larry's Landscaping & Garden Supply**  
**Reconciliation Detail**  
Checking, Period Ending 02/15/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						238,749.23
<b>Cleared Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Transfer	12/16/2015			X	-100.00	-100.00
Paycheck	1/13/2016		Shane B. Hamby	X	-1,606.88	-1,706.88
Paycheck	1/13/2016		Jenny Miller	X	-1,200.17	-2,907.05
Paycheck	1/13/2016		Duncan Fisher	X	-1,110.03	-4,017.08
Paycheck	1/27/2016		Shane B. Hamby	X	-1,606.88	-5,623.96
Paycheck	1/27/2016		Jenny Miller	X	-1,200.17	-6,824.13
Paycheck	1/27/2016		Duncan Fisher	X	-1,146.20	-7,970.33
Liability Check	2/7/2016		Great Statewide Bank	X	-2,731.78	-10,702.11
Liability Check	2/7/2016		Employment Devel...	X	-803.87	-11,505.98
Liability Check	2/7/2016		Townley Insurance ...	X	-105.00	-11,610.98
Paycheck	2/10/2016		Shane B. Hamby	X	-1,606.86	-13,217.84
Paycheck	2/10/2016		Duncan Fisher	X	-1,110.02	-14,327.86
Check	2/15/2016			X	-5.00	-14,332.86
Total Checks and Payments					-14,332.86	-14,332.86
<b>Deposits and Credits - 1 item</b>						
Sales Receipt	12/10/2012	20	Ecker Design	X	85.66	85.66
Total Deposits and Credits					85.66	85.66
Total Cleared Transactions					-14,247.20	-14,247.20
Cleared Balance					-14,247.20	224,502.03
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Paycheck	2/10/2016		Jenny Miller		-1,200.17	-1,200.17
Total Checks and Payments					-1,200.17	-1,200.17
Total Uncleared Transactions					-1,200.17	-1,200.17
Register Balance as of 02/15/2016					-15,447.37	223,301.86
<b>New Transactions</b>						
<b>Checks and Payments - 125 items</b>						
Paycheck	2/24/2016		Shane B. Hamby		-1,606.86	-1,606.86
Paycheck	2/24/2016		Jenny Miller		-1,200.17	-2,807.03
Paycheck	2/24/2016		Duncan Fisher		-1,163.71	-3,970.74
Liability Check	3/7/2016		Great Statewide Bank		-2,739.84	-6,710.58
Liability Check	3/7/2016		Employment Devel...		-806.25	-7,516.83
Liability Check	3/7/2016		Townley Insurance ...		-105.00	-7,621.83
Paycheck	3/10/2016		Shane B. Hamby		-1,606.88	-9,228.71
Paycheck	3/10/2016		Jenny Miller		-1,200.16	-10,428.87
Paycheck	3/10/2016		Duncan Fisher		-1,110.03	-11,538.90
Paycheck	3/24/2016		Shane B. Hamby		-1,606.87	-13,145.77
Paycheck	3/24/2016		Jenny Miller		-1,200.17	-14,345.94
Paycheck	3/24/2016		Duncan Fisher		-1,110.02	-15,455.96
Liability Check	4/7/2016		Great Statewide Bank		-2,746.52	-18,202.48
Paycheck	4/7/2016		Shane B. Hamby		-1,606.86	-19,809.34
Paycheck	4/7/2016		Jenny Miller		-1,200.17	-21,009.51
Paycheck	4/7/2016		Duncan Fisher		-1,110.03	-22,119.54
Liability Check	4/7/2016		Employment Devel...		-997.59	-23,117.13
Liability Check	4/7/2016		Townley Insurance ...		-105.00	-23,222.13
Paycheck	4/21/2016		Shane B. Hamby		-1,606.88	-24,829.01
Paycheck	4/21/2016		Jenny Miller		-1,200.16	-26,029.17
Paycheck	4/21/2016		Duncan Fisher		-1,146.19	-27,175.36
Check	5/2/2016	1463	Townley Insurance ...		-1,200.00	-28,375.36
Paycheck	5/5/2016		Shane B. Hamby		-1,606.88	-29,982.24
Paycheck	5/5/2016		Jenny Miller		-1,200.16	-31,182.40
Paycheck	5/5/2016		Duncan Fisher		-1,110.03	-32,292.43
Liability Check	5/7/2016		Great Statewide Bank		-2,703.98	-34,996.41
Liability Check	5/7/2016		Employment Devel...		-617.66	-35,614.07
Liability Check	5/7/2016		Townley Insurance ...		-105.00	-35,719.07
Paycheck	5/19/2016		Shane B. Hamby		-1,606.88	-37,325.95
Paycheck	5/19/2016		Jenny Miller		-1,200.17	-38,526.12
Paycheck	5/19/2016		Duncan Fisher		-1,163.71	-39,689.83
Paycheck	6/2/2016		Shane B. Hamby		-1,606.88	-41,296.71
Paycheck	6/2/2016		Jenny Miller		-1,200.16	-42,496.87
Paycheck	6/2/2016		Duncan Fisher		-1,110.02	-43,606.89
Liability Check	6/7/2016		Great Statewide Bank		-2,699.22	-46,306.11

# Larry's Landscaping & Garden Supply

## Reconciliation Detail

Checking, Period Ending 02/15/2016

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	6/7/2016		Employment Devel...		-535.09	-46,841.20
Liability Check	6/7/2016		Townley Insurance ...		-105.00	-46,946.20
Paycheck	6/16/2016		Shane B. Hamby		-1,606.87	-48,553.07
Paycheck	6/16/2016		Jenny Miller		-1,200.17	-49,753.24
Paycheck	6/16/2016		Duncan Fisher		-1,110.03	-50,863.27
Paycheck	6/30/2016		Shane B. Hamby		-1,606.87	-52,470.14
Paycheck	6/30/2016		Jenny Miller		-1,200.17	-53,670.31
Paycheck	6/30/2016		Duncan Fisher		-1,110.02	-54,780.33
Liability Check	7/7/2016		Great Statewide Bank		-4,013.32	-58,793.65
Liability Check	7/7/2016		Employment Devel...		-784.11	-59,577.76
Liability Check	7/7/2016		Townley Insurance ...		-157.50	-59,735.26
Paycheck	7/14/2016		Shane B. Hamby		-1,606.87	-61,342.13
Paycheck	7/14/2016		Jenny Miller		-1,200.17	-62,542.30
Paycheck	7/14/2016		Duncan Fisher		-1,110.03	-63,652.33
Paycheck	7/28/2016		Shane B. Hamby		-1,606.86	-65,259.19
Paycheck	7/28/2016		Jenny Miller		-1,200.17	-66,459.36
Paycheck	7/28/2016		Duncan Fisher		-1,146.21	-67,605.57
Liability Check	8/7/2016		Great Statewide Bank		-2,690.48	-70,296.05
Liability Check	8/7/2016		Employment Devel...		-527.35	-70,823.40
Liability Check	8/7/2016		Townley Insurance ...		-105.00	-70,928.40
Paycheck	8/11/2016		Shane B. Hamby		-1,606.87	-72,535.27
Paycheck	8/11/2016		Jenny Miller		-1,200.16	-73,735.43
Paycheck	8/11/2016		Duncan Fisher		-1,110.03	-74,845.46
General Journal	8/15/2016	Ck 10...	Bayshore Water		-57.38	-74,902.84
Paycheck	8/25/2016		Shane B. Hamby		-1,606.88	-76,509.72
Paycheck	8/25/2016		Jenny Miller		-1,200.17	-77,709.89
Paycheck	8/25/2016		Duncan Fisher		-1,163.70	-78,873.59
Liability Check	9/7/2016		Great Statewide Bank		-2,698.42	-81,572.01
Liability Check	9/7/2016		Employment Devel...		-529.76	-82,101.77
Liability Check	9/7/2016		Townley Insurance ...		-105.00	-82,206.77
Paycheck	9/8/2016		Shane B. Hamby		-1,606.87	-83,813.64
Paycheck	9/8/2016		Jenny Miller		-1,200.17	-85,013.81
Paycheck	9/8/2016		Duncan Fisher		-1,110.02	-86,123.83
Paycheck	9/22/2016		Shane B. Hamby		-1,606.87	-87,730.70
Paycheck	9/22/2016		Jenny Miller		-1,200.17	-88,930.87
Paycheck	9/22/2016		Duncan Fisher		-1,110.03	-90,040.90
Paycheck	10/6/2016		Shane B. Hamby		-1,631.84	-91,672.74
Paycheck	10/6/2016		Jenny Miller		-1,200.17	-92,872.91
Paycheck	10/6/2016		Duncan Fisher		-1,110.02	-93,982.93
Liability Check	10/7/2016		Great Statewide Bank		-2,675.56	-96,658.49
Liability Check	10/7/2016		Employment Devel...		-522.73	-97,181.22
Liability Check	10/7/2016		Townley Insurance ...		-105.00	-97,286.22
Paycheck	10/20/2016		Shane B. Hamby		-1,631.83	-98,918.05
Paycheck	10/20/2016		Jenny Miller		-1,200.16	-100,118.21
Paycheck	10/20/2016		Duncan Fisher		-1,146.19	-101,264.40
Check	10/22/2016	1459	Bank of Anycity		-244.13	-101,508.53
Check	10/28/2016	1461	Bank of Anycity		-550.00	-102,058.53
Paycheck	11/3/2016		Shane B. Hamby		-1,609.83	-103,668.36
Paycheck	11/3/2016		Jenny Miller		-1,200.17	-104,868.53
Paycheck	11/3/2016		Duncan Fisher		-1,110.03	-105,978.56
Liability Check	11/7/2016		Great Statewide Bank		-2,690.46	-108,669.02
Liability Check	11/7/2016		Employment Devel...		-527.39	-109,196.41
Liability Check	11/7/2016		Townley Insurance ...		-105.00	-109,301.41
Paycheck	11/17/2016		Shane B. Hamby		-1,606.87	-110,908.28
Paycheck	11/17/2016		Jenny Miller		-1,200.17	-112,108.45
Paycheck	11/17/2016		Duncan Fisher		-1,163.71	-113,272.16
Check	11/22/2016	1460	Bank of Anycity		-244.13	-113,516.29
Check	11/28/2016	1462	Bank of Anycity		-550.00	-114,066.29
Check	11/29/2016	1112	Bayshore CalOil Se...		-177.25	-114,243.54
Check	11/30/2016	1117	Larry Wadford		-2,500.00	-116,743.54
Bill Pmt -Check	11/30/2016	1116	Nolan Hardware an...		-792.70	-117,536.24
Bill Pmt -Check	11/30/2016	1115	Palio & Desk Designs		-600.00	-118,136.24
Bill Pmt -Check	11/30/2016	1114	Gussman's Nursery		-375.00	-118,511.24
Bill Pmt -Check	11/30/2016	1113	City of Middlefield		-125.00	-118,636.24
Paycheck	12/1/2016		Shane B. Hamby		-1,606.87	-120,243.11
Paycheck	12/1/2016		Jenny Miller		-1,200.16	-121,443.27
Paycheck	12/1/2016		Duncan Fisher		-1,110.03	-122,553.30
Check	12/1/2016	1118	Nye Properties		-800.00	-123,353.30
Bill Pmt -Check	12/1/2016	1119	Great Statewide Bank		-699.12	-124,052.42
Sales Tax Payment	12/3/2016	1120	State Board of Equ...		-446.10	-124,498.52
Check	12/5/2016	1125	Townley Insurance ...		-545.00	-125,043.52
Liability Check	12/7/2016		Great Statewide Bank		-2,698.42	-127,741.94



# Larry's Landscaping & Garden Supply

## Reconciliation Detail

Checking, Period Ending 02/15/2016

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	12/7/2016		Employment Devel...		-529.75	-128,271.69
Liability Check	12/7/2016		Townley Insurance ...		-105.00	-128,376.69
Bill Pmt -Check	12/9/2016		Robert Carr Masonry		-675.00	-129,051.69
Bill Pmt -Check	12/12/2016	1126	Conner Garden Sup...		-685.00	-129,736.69
Bill Pmt -Check	12/12/2016	1129	Patio & Desk Designs		-182.50	-129,919.19
Bill Pmt -Check	12/12/2016	1128	Bayshore Water		-23.27	-129,942.46
Bill Pmt -Check	12/12/2016	1127	Gussman's Nursery		-20.00	-129,962.46
Bill Pmt -Check	12/15/2016		Conner Garden Sup...		-2,835.00	-132,797.46
Bill Pmt -Check	12/15/2016		Sena Lumber & Buil...		-1,725.00	-134,522.46
Paycheck	12/15/2016		Shane B. Hamby		-1,636.44	-136,158.90
Paycheck	12/15/2016		Shane B. Hamby		-1,606.87	-137,765.77
Bill Pmt -Check	12/15/2016		Patio & Desk Designs		-1,275.00	-139,040.77
Paycheck	12/15/2016		Jenny Miller		-1,232.06	-140,272.83
Paycheck	12/15/2016		Jenny Miller		-1,200.17	-141,473.00
Paycheck	12/15/2016		Duncan Fisher		-1,110.02	-142,583.02
Bill Pmt -Check	12/15/2016		Mike Scopellite		-800.00	-143,383.02
Bill Pmt -Check	12/15/2016		Smallson & Associa...	M	-375.00	-143,758.02
Bill Pmt -Check	12/15/2016		Middlefield Nursery		-240.00	-143,998.02
Total Checks and Payments					-143,998.02	-143,998.02
<b>Deposits and Credits - 14 items</b>						
Transfer	11/25/2016				5,000.00	5,000.00
Sales Receipt	11/30/2016	19	Jasmine Park		775.80	5,775.80
Deposit	12/2/2016				900.00	6,675.80
Payment	12/4/2016		Morearty, Brian		87.54	6,763.34
Check	12/5/2016	1124	Townley Insurance ...		0.00	6,763.34
Deposit	12/5/2016				1,854.22	8,617.56
Transfer	12/5/2016				2,500.00	11,117.56
Deposit	12/6/2016				2,045.03	13,162.59
Payment	12/7/2016	3045	Lee, Laurel:Lee Re...		1,000.00	14,162.59
Payment	12/8/2016		Chapman, Natalie		208.85	14,371.44
Deposit	12/9/2016				573.50	14,944.94
Payment	12/10/2016		Balak, Mike:Reside...		509.28	15,454.22
Payment	12/10/2016	3205	Golliday Sporting G...		518.52	15,972.74
Deposit	12/15/2016				4,035.00	20,007.74
Total Deposits and Credits					20,007.74	20,007.74
Total New Transactions					-123,990.28	-123,990.28
<b>Ending Balance</b>					<b>-139,437.65</b>	<b>99,311.58</b>

**Larry's Landscaping & Garden Supply**  
**Transaction History**  
All Transactions

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1042	6/6/2016	Great Statewide Bank		Checking	-699.12	
Bill	9	5/15/2016	Great Statewide Bank		Bank Loan	604.15	604.15
			Great Statewide Bank		Interest Expense	94.97	94.97
TOTAL						699.12	699.12
TOTAL						699.12	0.00
Unapplied Amount						0.00	

**Larry's Landscaping & Garden Supply**  
**Transaction History**  
All Transactions

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Deposit		12/2/2016			Checking	900.00	
Payment		12/1/2016	Cheknis, Benjamin		Undeposited Funds	0.00	300.00
Payment	3871	12/1/2016	Golliday Sporting Goods:75 Sunset Rd.		Undeposited Funds	0.00	300.00
Payment	3635	12/2/2016	Theurer-Davis, Vicki:Irrigation & Lawn		Undeposited Funds	0.00	300.00
TOTAL						900.00	0.00